

# ARROW FINANCE COMPANY

3528 HAMPTON AVENUE  
ST. LOUIS, MO 63139  
314-352-1500  
FAX 314-352-9305

**You will need to submit the following paperwork in order to receive a check, please note that all paperwork must be legible and correct.**

1. Signed contract: By all parties
  - Be sure correct parties have signed for life and A & H insurance.  
Only **one** person gets A & H.
  - Dealer has signed front of contract under assignment & under seller.
2. Copy of the title application.
  - Arrow Finance must be shown as **Lien Holder & Mail To as:**
  - **Arrow Finance 3528 Hampton Ave. St. Louis, Mo 63139.**
3. Copy of front and back of title, with Arrow Finance as lien holder.
  - **Copy of all paperwork attached to the title.**
  - **Lien date & contract date must be the same.**
4. **Proof of paid sales tax for Illinois residents.**
5. Life and A&H insurance is offered on all loans if only one person is on the loan they need to choose a beneficiary. Customer needs to date & sign the Pekin life insurance form.
6. **Reference sheets completed by all signers.**
7. Cosigner statement if applicable.
8. **Proof of full coverage auto insurance if financing over \$3000.00.**  
No deductibles over \$500.00. **Must show Arrow Finance as lien holder.**
9. **Signed form stating customer knows must have full coverage insurance.**
10. **Signed paper stating that the customer received title.**
11. **BIG 3:** Enlarged copy of driver's license & copy of recent pay stub & Proof of residence (utility bill).
12. **SPARE KEY**
13. **CONSUMER AWARENESS, REPOSESSION WAIVER & COURT PAPER.**
14. **COPY OF PASSED SAFETY & PASSED EMISSIONS INSPECTION SHOWING CAR.**